Operation Video 🎬

Please watch our easy step by step operation video before attempting to use your Ultraloq UL3 Fingerprint and Touchscreen Smart Lock.

www.u-tec.com/support

If you have any questions regarding the installation process please contact us at customerservice@u-tec.com

Register Your Lock

To ensure the best warranty coverage and customer service, please register your product at

http://store.u-tec.com/account/login

* This guide contains important information about your lock!

Warranty Statements

See www.u-tec.com for specific warranty details and limitations, or contact U-tec Customer Service at 844-HEY-UTE (844-439-8832) in the U.S.

Need Help?

For technical documents and more, visit www.u-tec.com/support
Tel: 844-HEY-UTE (844-439-8832)
Email: customerservice@u-tec.com
**Lock Parts**

**Exterior**

- **Touchscreen**
- **Fingerprint reader**
- **Message display screen**
- **Backup key hole**
- **Restart button**

**Backup Key Hole**: Used to insert key to unlock.

**Restart Button**: Used to jump start the lock if activation fail.

**Fingerprint Reader**: Used to press finger and unlocking from outside.

**Touchscreen**: Used to enter code and unlocking from outside.

0-9 Numbers  ➡️  Return to previous  ➡️  Confirm

**Interior**

- **SN Label**
- **Reset Button**
- **Battery Cover**

**Reset Button**: Used to reset the lock to factory default settings.

**Battery Cover**: Used to cover battery and product label. A Quick Guide is printed inside the battery cover.
Clean the fingerprint reader and touchscreen
Use a microfiber cloth to wipe across the fingerprint reader surface and the touch screen.

Lock Activation
Press finger on fingerprint reader or touch lock with back of hand or fingers.

Lock will turn off again in 20 seconds if there are no other inputs.

Open door from outside with user PIN code
1. Touch lock with back of hand or fingers to activate the lock.
2. Input user PIN code to unlock.
3. Rotate handle and open the door.
Open door from outside with fingerprint
1. Press finger on fingerprint reader to active and unlock.
2. Rotate handle and open the door.

Open door from inside
1. Rotate handle and open the door.

Replace battery
When you activate the lock and see the message “Low battery”, you should replace the batteries. Use three (3) high-quality alkaline AA batteries for replacement.

Emergency Key Override
Emergency Key Override can be used when the battery is completely dead, or when no valid User Code is known. The key hole is on the bottom of the lock. Insert key and rotate to unlock, just like any lock.
**Lock Programming**

**Factory Defaults**
Factory default setting is that any fingerprint or PIN code can open the door.

**Register Admin and User**
Admin account must be created first prior to any other programming. Then use the Admin account to add or delete the other accounts.

**User PIN code**
User PIN code can be 4 to 8 digit number.

**User ID number**
User ID can be 1 to 8 digit number.

**Limit number of users on lock**
You can register up to 95 users with fingerprint and PIN code.

**Basic programming steps**
1. Activate lock. Press and hold \[\] for 3 seconds to into menu.
2. Input number to select functions:
   
   1. to add User  
   2. to delete User  
   7. to add Admin  
   8. to delete Admin  

3. Press \[\] and follow the displayed messages to setup.

**Reset the lock**
Remove the battery cover. The reset button is under the serial number label. Find a small paper clip and stick one end into the reset button hole while the lock is active. Press and hold the reset button for 3 seconds until a beep is heard. All user info will be deleted.
Add Admin First
Admin account must be created first prior to any other programming.

1. Activate Lock
2. No User
3. Press and hold for 3 sec
4. Add admin
5. Press
6. Finger or code
7. Press finger or input a PIN code
8. Enter again
9. Press finger or input a PIN code
10. Success
Add User

Activate Lock

Press and hold for 3 sec

Press admin finger or enter admin PIN code

Menu

Press 1

Add user

Press

Enter user ID

Enter user ID

Finger or code

Press finger or input a PIN code

Enter again

Press finger or input a PIN code

Success
Delete User

Activate Lock

Welcome

Press and hold 🍄 for 3 sec

Admin code

Press admin finger or enter admin PIN code 🍄

Menu

Press 2

Delete user

Press 🍄

Enter user ID

Enter user ID 🍄

Enter again

Enter user ID again 🍄

Success
Add Admin

Activate Lock ➔ Welcome

Press and hold ➔ for 3 sec ➔ Admin code

Press admin finger or enter admin PIN code ➔ Menu

Press ➔ Add admin

Press ➔ Finger or code

Press finger or input a PIN code ➔ Enter again

Press finger or input a PIN code ➔ Success

Note: It is recommended to register several Admin fingerprints and PIN codes.
Delete Admin

Activate Lock ➞ Welcome

Press and hold for 3 sec ➞ Admin code

Press admin finger or enter admin PIN code ➞ Menu

Press ➞ Delete admin

Press ➞ Finger or code

Press admin finger or enter admin PIN code ➞ Success
Keep Your Records

Note: It is recommended to register several Admin fingerprints and PIN codes.

<table>
<thead>
<tr>
<th>DATE</th>
<th>ADMIN CODE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>NAME</th>
<th>USER ID</th>
<th>USER CODE</th>
<th>✔</th>
</tr>
</thead>
<tbody>
<tr>
<td>Will Smith</td>
<td>100001</td>
<td>8765432</td>
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Example
Keep Your Records

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Example
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